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# New Business Setup Checklist

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| Choose type of business entity.  Business entity type: |
| Apply for ABN, TFN, GST and PAYG Withholding Registrations |
| Apply for a business trading name |
| Choose accounting software package and purchase product |
| Install and set up accounting software. |
| Open a business banking account. |
| Advise suppliers of your new ABN : Insert ABN in here |
| Advise customers of your new banking details |
| Advise insurance companies of your new entity name |
| Sign lease for new business premises/advise lessor of change in name |
| Ensure all regulatory bodies are advised of your new name and details |
| Prepare cashflow/budget |