

AUSKEY TO BE REPLACED BY MYGOVID



1. DOWNLOAD THE MYGOV ID APP



- Enter your details
- Add your ID documents:
Driver's Licence; Passport; Birth Certificate

2. LINK YOUR MYGOVID TO A BUSINESS

<https://info.authorisationmanager.gov.au>



- You must be the principal authority (sole trader or director of the trading company)
- You will need to ensure that your details are correct on the Australian Business Register
- Select Link My Business and continue as prompted

3. IF YOUR BUSINESS IS A TRUST

Call 1300 287 539 and Select Option 3



- Use this option if you have a corporate trustee
- You must be the director of the corporate trustee
- You will need your TFN
- You will also need the ABN of the trust and the ACN of the trustee company
- You will receive an email with an authorisation code

4. ADD AUTHORISED USERS



- If you have employees or other individuals that access online services on behalf of your business, you will need to authorise them and set their access level in RAM.
- Your authorised users will also need a myGovID to log in to RAM and accept an authorisation.

5. NEED HELP?

Call us on 3899 9162 & we will help



- We can assist by walking you through the steps
- The ATO is moving towards a completely digital platform so its important that you are able to access your data.
- Auskey will be retired at the end of March 2020